

Friends of the Salina Public Library Volunteer Agreement & Waiver

1. Volunteer Role & Expectations

As a Friends of the Library volunteer, I agree to:

- Support the mission and values of the Friends and the Library.
- Perform volunteer duties responsibly, safely, and respectfully.
- Follow all policies, procedures, and instructions provided by Friends leadership or Library staff.
- Maintain confidentiality of any sensitive information encountered during volunteer service.
- Arrive on time or notify the appropriate contact if I am unable to attend a scheduled shift.
- Be appropriately dressed: wear neat, clean, and appropriate clothing that is comfortable for physical tasks. Closed-toe shoes are required for safety. Clothing with offensive or inappropriate images or wording is not permitted.
- Stay home if you are ill.
- A background check if required.

2. Volunteer Status

I understand and agree that:

- I am serving as a volunteer and not an employee of the Friends or the Library.
- I am not entitled to wages, benefits, workers' compensation coverage, or other forms of compensation for volunteer service.
- Either party may end this volunteer relationship at any time.

3. Safety Requirements

I agree to:

- Follow all safety instructions during volunteer activities.
- Use tools, equipment, and materials only as directed.
- Immediately report injuries, unsafe conditions, or concerns to Friends leadership, Library Director, Library Assistant Director or Security.

4. Liability Waiver & Release

In consideration of being allowed to volunteer:

I voluntarily assume all risks associated with participation in volunteer activities, including lifting, bending, handling books or materials, moving equipment, or participating in fundraising and event activities.

I hereby release, waive, and hold harmless the Friends of the Library, the Salina Public Library, their officers, employees, board members, and agents from any and all claims, liabilities, or damages arising out of or connected to my volunteer service, except when caused by gross negligence or intentional misconduct.

5. Code of Conduct

I agree to:

- Treat Library staff, Friends members, other volunteers, and the public with courtesy and respect.
- Refrain from disruptive, unsafe, discriminatory, or harassing behavior.
- Respect Library property and volunteer workspace.